



# CITY OF LODI

## COUNCIL COMMUNICATION

**AGENDA TITLE:** Contract Employee for Design of Street Light Installation Projects  
(Cherokee Lane and Arterial/Collector Streets)

**MEETING DATE:** June 15, 1994

**PREPARED BY:** Public Works Director

**RECOMMENDED ACTION:** That the City Council approve the hiring of a contract employee for the design of the two federally-funded street light projects, "Cherokee Lane" and "Various Arterials and Collector Streets".

**BACKGROUND INFORMATION:** Last year, the Public Works Department, in cooperation with the Electric Utility Department, submitted grant applications for two street lighting projects to Caltrans for federal funding under a special funding category. Earlier this year, we informed the

City Council that we were successful in obtaining nearly \$600,000 in allocations for the two projects. However, Caltrans approved twenty-five percent more in project costs than there are funds available. This was done to encourage local agencies to proceed as quickly as possible with their projects. The project funding is not locked in until we have our detailed plans and specifications approved by Caltrans. To date, we have submitted the initial "field review" paperwork and have met with Caltrans Local Assistance staff to review the project. Based on that meeting, we need to resubmit the paperwork, hold a public meeting and, obviously, do the design before we can submit plans and specifications.

Following the meeting with Caltrans Local Assistance, the Electric Utility Department informed us that due to their utility workload, which has higher priority, they will not be able to do the design. Since Public Works staff is not capable of doing this design, we see the following alternatives:

- 1) Drop the projects;
- 2) Direct the Electric Utility Department to reprioritize their work to accommodate these projects;
- 3) Hire a contract employee; or,
- 4) Retain a consultant.

Given this opportunity to obtain federal funding for projects we could not fund locally, we feel the first option is inappropriate. The second option is certainly acceptable to the Public Works Department; however, we are not in a position to make recommendations on their workload and priorities. The fourth option has two variations, each with problems. To retain a consultant using federal funding, we

APPROVED

THOMAS A. PETERSON  
City Manager



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Contract Employee for Design of Street Light Installation Projects  
(Cherokee Lane and Arterial/Collector Streets)

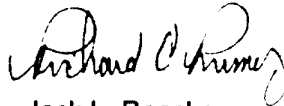
June 15, 1994

Page 2

would need to go through a lengthy selection process which would take significant staff time and delay the project. We could slightly shorten that time by using local funding for the design; however, the cost is likely to be in the \$40,000 to \$70,000 range depending on the scope of services.

We are recommending the third option. We have made some preliminary contacts with retired electrical engineers/designers and feel we will be able to find someone to do the project "in house" as a contract employee. We would pay an hourly salary (no benefits) and the person would probably work in City Hall with Traffic Engineering staff. The salary will be determined based on the person's qualifications and experience and be comparable to that of employees in the Electric Utility Department. The total cost will depend on the amount of work done by the contract employee versus other Public Works staff for such items as drafting, surveying and other support work, probably in the \$20,000 to \$35,000 range. With this arrangement, the costs would be reimbursed under the federal grant.

FUNDING: One hundred percent federal - Hazard Elimination/Safety (HES) category of the Intermodal Surface Transportation Efficiency Act (ISTEA)



Jack L. Ronsko  
Public Works Director

Prepared by Richard C. Prima, Jr., City Engineer

JLR/RCP/lm

cc: Assistant Electric Utility Director

**CITY COUNCIL MEETING  
JUNE 15, 1994**

**RESOLUTION IN SUPPORT OF CONSTRUCTING A PUBLIC SQUARE ON POST OFFICE  
PARKING LOT**

The City Council, on motion of Council Member Snider, Mann second, unanimously adopted Resolution No. 94-77 entitled, "A Resolution in Support of Construction of a Public Square on Post Office Parking Lot" and approved a letter of support to be signed by the entire City Council and sent to the Manager of the Facilities Service Office.

Janet Keeter announced that the next workshop for Downtown Revitalization will be on July 13, 1994 (location not yet determined) and further that on June 20, 1994 A & W Rootbeer will be celebrating its 75th Anniversary in the City of Lodi and will have a booth set up near the proposed location for the town plaza offering free samples of rootbeer.

Speaking on the matter were the following persons:

1. Stan Harkness, Lodi, commented that the town plaza indicates that Sacramento Street and Cherokee Lane will be rebuilt after School Street and the Hotel Lodi; and
2. John Young, Lodi resident, spoke in opposition to the location of the proposed town plaza and further recommended the northeast corner of Church and Walnut; and
3. Rich Kotowski, 1152 Devine Drive, Lodi, expressed his support in sending the letter; however, does have some concerns that he would like to address if the City were to proceed on this matter.

FILE NO. CC-6, CC-72 AND CC-400



# CITY OF LODI

## COUNCIL COMMUNICATION

AGENDA TITLE: Resolution in Support of Construction of Public Square  
on Post Office Parking Lot

MEETING DATE: June 15, 1994

PREPARED BY: City Manager

RECOMMENDED ACTION: That the City Council adopt Resolution No. 94-77,  
"A Resolution in Support of Construction of a Public  
Square on Post Office Parking Lot."

BACKGROUND INFORMATION: At a joint meeting of the City Council and the  
Planning Commission held Wednesday, June 8, it was  
recommended by Michael Freedman, consultant on the  
revitalization projects involving the downtown and Cherokee Lane, that the City  
communicate with appropriate Post Office officials regarding the recommended  
conversion of the Post Office parking lot. Mr. Freedman, as the Council is  
aware, is recommending that the Post Office parking lot be converted to a public  
square as a keystone of the downtown revitalization project.

The appropriate resolution will be distributed to the City Council at Wednesday  
night's meeting.

FUNDING: None

Respectfully submitted,

Thomas A. Peterson  
City Manager

TAP:br

CCOM-050/TXTA.07A

APPROVED \_\_\_\_\_

THOMAS A. PETERSON  
City Manager



recycled paper

RESOLUTION NO. 94-77

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A RESOLUTION OF THE LODI CITY COUNCIL  
IN SUPPORT OF EXPLORING THE FEASIBILITY OF SITING  
A DOWNTOWN PLAZA ON THE SOUTHEAST CORNER OF OAK  
AND SCHOOL STREETS IN DOWNTOWN LODI

=====

WHEREAS, the City of Lodi has embarked on an aggressive Economic Development Program to further stimulate business growth and economic vitality in the City; and

WHEREAS, the citizens of Lodi, business leaders, City officials and staff, have identified Downtown Revitalization as a significant element of the Economic Development Program; and

WHEREAS, Downtown Lodi is in a state of deterioration with a high vacancy rate and fewer citizens visiting Downtown Lodi; and

WHEREAS, through a community workshop series, the Lodi U.S. Postal Office has been overwhelmingly identified as a major draw to Downtown as a destination point; and

WHEREAS, the citizens, business community, City officials and staff, have determined that Downtown Lodi needs a Downtown Plaza located where the Lodi Post Office currently has a parking lot;

NOW, THEREFORE, BE IT RESOLVED, that the City Council requests that the U. S. Postal Service work with the City of Lodi in a cooperative spirit to explore the feasibility of siting a Downtown Plaza on the southeast corner of Oak Street and School Street in Downtown Lodi. It is the City's intention that this project not be a burden on the Post Office in terms of cost or loss of facilities. The City looks forward to an opportunity to work cooperatively with another government agency to improve the quality of life in Lodi.

Dated: June 15, 1994

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I hereby certify that Resolution No. 94-77 was passed and adopted by the Lodi City Council in a regular meeting held June 15, 1994 by the following vote:

Ayes: Council Members - Davenport, Mann, Pennino, Snider  
and Sieglock (Mayor)

Noes: Council Members - None

Absent: Council Members - None

  
Jennifer M. Perrin  
City Clerk

CITY COUNCIL

JACK A. SIEGLOCK, Mayor  
STEPHEN J. MANN  
Mayor Pro Tempore  
RAY G. DAVENPORT  
PHILLIP A. PENNINO  
JOHN R. (Randy) SNIDER

CITY OF LODI

CITY HALL, 221 WEST PINE STREET  
P.O. BOX 3006  
LODI, CALIFORNIA 95241-1910  
(209) 334-5634  
FAX (209) 333-6795

THOMAS A. PETERSON  
City Manager  
JENNIFER M. PERRIN  
City Clerk  
BOB McNATT  
City Attorney

June 15, 1994

Mr. Jerry Adkins  
Manager - Facilities Service Office  
850 Cherry Avenue  
San Bruno, CA 94099-0300

RE: Downtown Lodi - Post Office Square


Dear Mr. Adkins:

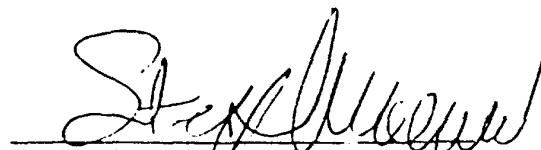
The City of Lodi is engaged in a Downtown revitalization effort that involves local business people, residents, City officials and staff. Our overall goal is to re-establish Downtown as the social and civic heart of our community. We have conducted three community workshops so far, and a theme that has emerged loud and clear is that Downtown's single most valuable asset is our beautiful Post Office. It brings many people to Downtown, some of whom might not otherwise visit the district, and it is a companion to our other Downtown civic buildings, including our Library, Public Safety Building and historic City Hall.

The Post Office is located on School Street, our Downtown's "main street", and we would like to (1) ensure that we preserve it as a vital functional element of Downtown, and (2) feature it as part of an initial "catalyst" revitalization project. Our work to date tells us that one of the best opportunities we have to capture the community's imagination and spark local investment is to build on the importance of the Post Office by converting the existing public parking area along School Street into a new town square. The square would be Downtown's center of gravity. It would focus on the new entrance to the Post Office, and enhance the possibilities for filling some attractive, yet vacant, adjacent buildings with new tenants.

We ask for your support in the City's efforts to explore alternatives for a new "Post Office Square" with Mr. Lambertsen, the local Postmaster. We know that we must accommodate the Post Office's functional operating requirements if it is to remain an important element of our Downtown, and we very much want it to remain so. We believe that these requirements and our community's desires for an attractive Downtown "people place" are not mutually exclusive. Please lend your voice to our Downtown revitalization effort. Thank you for your attention.

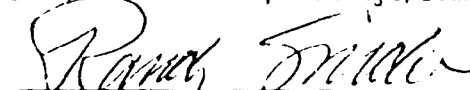
Very truly yours,

  
Jack A. Sieglock, Mayor

  
Stephen J. Mann, Mayor Pro Tempore

  
Ray G. Davenport, Council Member

  
Phillip A. Pennino, Council Member

  
John R. (Randy) Snider, Council Member

June 15, 1994

**MEMORANDUM**

TO: City Councilmembers

FROM: Janet Keeter, Economic Development Coordinator

SUBJECT: POST OFFICE SQUARE

Michael Freedman has recommended that a letter be forwarded to the appropriate U.S. Postal officials requesting their cooperation in exploring the feasibility of a Post Office Square in Downtown Lodi. Attached for your signature is a letter as prepared by Michael Freedman along with Resolution No. 94-77. The letter will immediately be delivered to the Facilities Service Office Manager. The Resolution will be kept on file should the need arise for a stronger message to be sent to the U.S. Postal Service.

CITY COUNCIL

JACK A. SIEGLOCK, Mayor  
STEPHEN J. MANN  
Mayor Pro Tempore  
RAY G. DAVENPORT  
PHILLIP A. PENNINO  
JOHN R. (Randy) SNIDER

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THOMAS A. PETERSON  
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BOB McNATT  
City Attorney

June 15, 1994

Mr. Jerry Adkins  
Manager - Facilities Service Office  
850 Cherry Avenue  
San Bruno, CA 94099-0300

RE: Downtown Lodi - Post Office Square

Dear Mr. Adkins:

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Very truly yours,

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Jack A. Sieglock, Mayor

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Stephen J. Mann, Mayor Pro Tempore

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Ray G. Davenport, Council Member

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Phillip A. Pennino, Council Member

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John R. (Randy) Snider, Council Member



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Dated: June 15, 1994

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Noes: Council Members -

Absent: Council Members -

Jennifer M. Perrin  
City Clerk